

Arenac County Committee Meeting Minutes

January 28, 2020

Commissioners Present: **Woolhiser, Burke, Salgat and Mrozinski**

Commissioners Absent: **Kroczaleski**

9:10 a.m. Meeting opened.

Public Comment:

Catherine Lemunyon, Arenac County Animal Control, requested her PTO issue documented by the Clerk's office audit, be resolved. She also requested the personnel policy be revised to address both 35 hour a week employee and 40 hour a week employee.

Ms. Lemunyon also requested the Board's approval for two important projects at the shelter. One to hire a weekend kennel attendant for the shelter for (1) year, to be funded from a grant award. Second for the construction of the outdoor kennel and dog run project, that was funded by a gift donation.

Mr. Larry Elliott, Michigan Department of Corrections, Probation & Parole, to address the continued used of basement offices. The County is mandated to provide office space for this function.

Ms. Theresa Irving, Building Department, provide a letter to the Board addressing issues in her office. Ms. Salgat asked when the DEQ /Eagle probation would be completed. Ms. Irving stated (1) year if the next audit goes well. Ms. Irving stated that the Soil Conservation District can help with soil erosion plans, but permits are issued in her office. She detailed S.E.S.C. responsibilities and steps.

Health & Safety: Ms. Burke stated that Animal Control would be creating a position for a weekend Kennel assistance, Saturday & Sunday for 2 hours per day. The position would be covered by a grant award. Ms. Lemunyon stated the position would be filled by a college veterinary tech student. Ms. Burke also stated the outdoor dog run and kennel project is fully funded by a grant & gift donation Ms. Burke discussed the current phone/fax/internet issues at the shelter. Ms. Burke requested authorization be granted so Catherine would be able to make changes to her phone and internet provider.

Ms. Burke said MSU-E agreement has been revised with the added verbiage addressing IT charges, and is presented today for signatures.

Mr. Ed Rohn, Emergency Manager would be in later today to discuss the Shoreline erosion. Ms. Burke reported that the MI Thrive (31) County, final report was due in February

County Affairs: Ms. Mrozinski asked that Board re-appoint Mr. Bob Luce to the Mid-State Substance Abuse Commission for a two-year term, 01/01/20-12/31/21.

Ms. Mrozinski also stated that Emerson Geophysical LLC would begin doing the 3-D seismic testing in the Oasis Lake area. Emerson has requested to use Oasis Lake entrance drive as their staging area for the testing. Mr. Woolhiser was concern about road damage.

Budget & Finance: Mr. Woolhiser reported he had prepared a motion that (7) employees would be made whole regarding their PTO hours as result of the Clerk's office audit. He further stated that Catherine Lemunyon was a job classification error, and a motion was prepared to make her whole. Mr. Woolhiser requested that all PTO time be reviewed twice a year, at the Department meetings, so error can be corrected. Ms. Burke stated the Sheriff has created a 4-step process, in the event of errors, and stated it should be added to the Personnel Policy.

Judicial & Legal: Ms. Salgat reported Dale Zygiel requested cell phone reimbursement and his recommendation for substitute SESC agent had been submitted. Discussion continued. Ms. Salgat stated that since parole/probation room would not be available, Barb Klimaszewski, of the MIDC would need to solve the 2nd meeting room issue. Mr. Woolhiser asked if (2) rooms were necessary.

Building & Grounds:

9:55 a.m. Five Minute Break

10:00 **Public Hearing** Began

11:05 a.m. Return to **Committee of the Whole** meeting

Book of Bills

Correspondence

Unfinished Business:

11:53 p.m. meeting adjourned

Sincerely,

Jeri Klabis, Board Secretary